Facebook for Xavier Families

Facebook is one of the dominant social networking sites in the world. Xavier High School has now joined this revolution, and we hope that our social media pages will become a useful tool for communication between the school, students and their families.

Facebook lets you create Friend Lists and share photos, videos, links, status updates, and much more with your friends. As you discover how this social networking site works, use this handy reference to help you find people on Facebook, communicate with friends, and figure out what to do as soon as you log in.

Of course to view the Xavier Albury Facebook page, you need to sign up to Facebook. Go to www.facebook.com and follow the prompts – to start you do need to put in some personal information, but you can also make your page very private using the options under “Privacy”.

Once you are on Facebook, here are some useful tips:

### Common Facebook Terminology

If you’re new to Facebook, you’ll run into some unfamiliar terminology. Here are some common Facebook terms and their definitions; get to know them so you can get the most out of Facebook:

- **Your Timeline** is your page. It contains all your stories, your photos and videos, a list of your friends, your favorite activities and interests, and what used to be called your Wall. This is where your friends can leave you messages, and you can update the world with anything you feel like sharing.
- **The News Feed** is a continuous stream of updates about your friends’ activities on and off Facebook. It appears on your Home page.
- **A Friend** is someone you are connected to on Facebook. **Friending** is the act of sending someone a friend request; all friendships have to be confirmed by both people in order for it to be official on Facebook.
- **A Poke** is a casual gesture that means, “I’m thinking of you.” The person you Poke receives the Poke on her Home page when she logs in and has the choice to Poke you back. Only she (and not her friends) is aware that you Poked her.

### Navigation

The bar at the top of your Facebook Page is your key to navigating around the site. Use the following as a guide:

- Friend Requests, this icon will be red if you have any friend requests.
- This icon will be red in colour if you have any new messages from friends—if you click on it you will be taken to the message.
- This is where any notifications will appear, notifications are when someone comments on something you have posted or that you have yourself commented on or “liked”.
- Type a name here to search for people you know or pages you want to like.
- This will take you to your timeline.
- This will take you to your home page, where you can see your news feed - this is where you will see what your friends are up to.
Update your Status

This is your status bar, this is where you type something that all of your friends can see. You can also add a photo from here. If you want to add more than one photo or an album, you need to go to your timeline, and click on “photos”

Other useful shortcuts

To the left of your “News Feed” on your “Home Page” you will see a list of shortcuts. Only pages you like or applications that you have used will appear here, to start with there will be a basic list like the one shown here.

If All Else Fails

If you still need help, next to the Home button on the top of your page, there is a small arrow for a drop down list, click this, and at the bottom of this list is the Help button.